

DRAFT

Annex 4

**CLCA: Part 4
Training
Oral advocacy**

This statement sets out oral advocacy training to be covered by the AAP.

10. ORAL ADVOCACY

10(a)	Types of costs advocacy	<ul style="list-style-type: none">• Costs & case management hearings• Legal aid only assessment• Oral hearing following provisional assessment• Detailed assessment• Appeal by way of re-hearing• Costs appeal
10(b)	Court etiquette	In the Magistrates Court In chambers of County Court In the County Court In the High Court When instructing Counsel Contempt of court
10(c)	Addressing the Court	How When to stand and be seated When and how to raise an objection
10(d)	Confident speaking	Eye contact Good speech rhythm Dealing with nerves
10(e)	How to present yourself	Language Tone Dress
10(f)	Case analysis and presentation	Use of skeleton argument
10(g)	Witnesses	Examination in chief Leading question
10(h)	Oral submissions	Process
10(i)	Oral summation	Process

