



Costs Lawyer Standards Board

AGENDA

Wednesday 21 July 2021 @ 11am
Remotely via videoconference

Board: David Heath CBE Lay NED (Chair)
Stephanie McIntosh Lay NED (Vice-Chair)
Paul McCarthy Non-Lay NED
Andrew Harvey Lay NED
Andrew McAulay Non-Lay NED
In attendance: Kate Wellington CEO and Company Secretary
Jacqui Connelly Administration Manager

Note: Agenda items in blue are standing items

Table with 5 columns: Agenda item, Paper, Publish, Lead. Rows include Opening matters, Minutes, Strategy, Board matters, and Finance.

1 The letters used in this column indicate the reason for any non-publication of papers. They correspond to the reasons set out in our publication policy, which can be found on the What we Publish page of our website.

	5.3 2022 budget 5.4 2022 practising fee consultation 5.5 2020 accounts for approval	Item 5.3A+B Item 5.4A-C Item 5.5	Not A (A) Yes No (E)	KW / JC KW KW / JC
6	Risk management 6.1 Review of risk registers	Item 6.1	Yes	KW
7	Regulatory matters 7.1 New guidance notes 7.2 Proposals for diversity and inclusion next steps 7.3 Consumer engagement strategy – review and refresh 7.4 Regulators’ Pioneer Fund bid	Item 7.1A+B Item 7.2 Item 7.3 Item 7.4	Yes Yes Yes Yes	KW KW KW KW
8	Legal Services Board (LSB) 8.1 Learnings from BSB review against well-led standard 8.2 Other workstreams	Item 8.1 Item 8.2	Yes Yes	KW KW
9	Stakeholder updates² 9.1 ACL Council meeting minutes 9.2 Annual review of MOU and OP with ACL	Item 9.1 -	Yes	KW KW
10	Operations 10.1 Complaints procedure audit outcomes	Item 10.1	Yes	JC
11	Publication 11.1 Confirmation that papers can be published	-		DH
12	AOB	-		DH
13	Next meeting Date: 21 October 2021 @ 10.30am Venue: To be agreed	-		DH
Lunch break				
PART 2: Governance strategy session				
	Presentation and workshop format			

² This agenda item is used to update the board on significant developments relating to the work of the Legal Services Consumer Panel, Association of Costs Lawyers, ACL Training, Legal Ombudsman (including exception reporting on service complaints) and other relevant stakeholders.