

## Application for a Certificate of Good Standing

<i>Please complete this form in full.</i>			
<b>SECTION 1: ABOUT YOU</b>			
Surname		Costs Lawyer number	
Forename			
Email address			
Organisation			
<b>SECTION 2: DISCLOSURES</b>			
Since you last applied for a practising certificate, have you: <i>(mark any that apply)</i>			
<input type="checkbox"/>	Been declared bankrupt		
<input type="checkbox"/>	Entered into an Individual Voluntary Arrangement or Partnership Voluntary Arrangement under the Insolvency Act 1986		
<input type="checkbox"/>	Been a director of a company or a member of a limited liability partnership (LLP) which has been wound up or the subject of an administrative order, administrative receivership, or Voluntary Arrangement under the Insolvency Act 1986		
<input type="checkbox"/>	Been disqualified from being a company director		
<input type="checkbox"/>	Been committed to prison in civil or criminal proceedings or been convicted of an indictable offence (subject to the Rehabilitation of Offenders Act 1974)		
<input type="checkbox"/>	Been charged with an indictable offence		
<input type="checkbox"/>	Been identified as lacking capacity within the meaning of the Mental Health Capacity Act 2005		
<input type="checkbox"/>	Been removed from the office of charity trustee by an order within the terms of the Charities Act 2011		
<input type="checkbox"/>	Been the subject of a money judgment which had been outstanding for more than 28 days		
<input type="checkbox"/>	Been made the subject of an order under section 43 of the Solicitors Act 1974		
<input type="checkbox"/>	Been the subject of any disciplinary action by any professional body or regulator		
<input type="checkbox"/>	Become aware of any other matter that might reasonably be expected to be disclosed as affecting your fitness to practice as a Costs Layer (please give details below)		

<b>SECTION 3. DECLARATION</b>	
I confirm that the information provided in this application form is true and accurate to the best of my knowledge and belief.	
Signed	
Date	

**Please email your completed form to [enquiries@clsb.info](mailto:enquiries@clsb.info). We will get back to you as soon as possible after receiving your application.**

***How information about you will be used***

*We collect information about you that enables us to fulfil our statutory obligations under the Legal Services Act 2007. For that purpose, we may share that information with the Legal Services Board, approved regulators, and the professional body the Association of Costs Lawyers. We will use the email address you provide to keep you informed of regulatory matters, including the renewal of your practising certificate annually.*

Costs Lawyer Standards Board Limited

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