

Company number: 04608905

Costs Lawyer Standards Board Ltd
Thursday 18 May 2017 at 2.00pm
By email

Present: Steve Winfield (Chair)
Gillian Milburn (Vice Chair)
Richard Allen
David Gamble
Tracyanne Ayliffe

In attendance: Lynn Plumbley (Chief Executive)

1. **Quorum, apologies, declarations of interest & guests**
 - 1.1 The Chair declared the meeting quorate.
 - 1.2 There were no apologies.
 - 1.3 There were no declarations of interest.

2. **Proposed new Trainee Costs Lawyer Training Rules**
 - 2.1 Following consultation and board consideration of all responses, the proposed new rules were approved for submission to the LSB for their approval.

3. **Proposed new Costs Lawyer Continuous Development (CPD) Rules**
 - 3.1 Following consultation and board consideration of all responses, the proposed new rules were approved for submission to the LSB for their approval.

4. **Application to the LSB**
 - 4.1 The board considered and approved the application under Schedule 4, Part 3 of the Legal Services Act 2007 for LSB approval of the proposed new Trainee Costs Lawyer Training Rules and Costs Lawyer Continuous Professional Development (CPD) Rules.
Action: LDP: File application with LSB

There being no further business, the Chair declared the meeting closed.

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Chairman

Board document disclosure

The following documents were not considered confidential, sensitive, subject to prevailing data protection laws or drafts and have therefore been published in the location stated.

Paper	Publication
Application to LSB	On LSB website
Proposed new Trainee Costs Lawyer Training Rules	On LSB website
Proposed new Costs Lawyer Continuous Professional Development (CPD) Rules	On LSB website