

Company number: 04608905

Costs Lawyer Standards Board Ltd (the "Company")

Minutes of meeting held by email

Friday 24 July 2015 at 1.00 pm

Present: Steve Winfield (Chair)
Gillian Milburn (Vice Chair)
Richard Allen
David Gamble
Tracyanne Ayliffe

In attendance: Lynn Plumbley

1. Chair & quorum

The board convened to consider a policy on the expectations of a complainant. The draft policy was considered and subject to minor change was agreed. It was also agreed the policy would be reconsidered at the next scheduled meeting in October.

2. Meeting closed

There being no further business, the meeting was declared closed.

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Chairman